Asynchronous Course Overview

Asynchronous Coursework: Overview

The asynchronous portion of your program includes structured course materials that are prepared for each course ahead of time, and which you will complete on your own schedule. If your course has the synchronous sessions component, the coursework is to be completed PRIOR to the scheduled synchronous live session.

Much of your time will be spent with the asynchronous course materials. Because of the independent nature of the asynchronous platform, the academic content contained in the materials usually consists of learning activities to be done individually. This often includes presentations in various forms that might be accomplished in a typical classroom lecture with PowerPoint or by watching a video. Since you have access to the platform 24/7, you can view the asynchronous course material when it fits your schedule. Please keep in mind that you will need Internet access to view the course content unless you are utilizing the Mobile Offline Mode feature on your smartphone or tablet.

For courses with a synchronous component, the async coursework content will form the basis for discussion or learning during your live class sessions.

Reminder: Asynchronous material is expected to be completed by you each week prior to attending the live class session, or according to the expectations in your course syllabus.

Navigate your Blackboard

Familiarize yourself in Blackboard. Learn to find your notifications and other course updates within your course room: Navigating the Homepage

Submitting an Assignment in Blackboard

Assignments are created by your instructor. They can be used for simply submitting homework. Assignments can also be used to participate in a back-and-forth review process of projects and papers. The tutorial below shows you how to access assignments, download and edit an assignment file, and upload it back to Blackboard.

Submitting an Assignment through Blackboard

Checking Grades in Blackboard

You have the ability to view grades for all of your courses at once or one at a time by selecting the My Grades link on the institution tab or by selecting My Grades in the Global Navigation Menu. There you can view grades to date, graded assignments, assignments submitted for grade, and upcoming assignments you need to submit.

Check Assignment Grades

Be sure to check your course syllabus as your instructor may require a different method for you to submit assignments and view grades.

Using the Blackboard Discussion Boards

The Blackboard Discussion Board provides the opportunity for asynchronous discussions to occur over a specified period of time. You can gather their thoughts and ideas before posting and sharing your reflective responses, leading to more in-depth learning.

Your Online Exams

There are a variety of testing options within Blackboard, Including:

- Submit a paper
- Upload a document
- Complete an online test
- Do an online presentation

Things to consider:

- Some tests will have a specific window of time for completion.
- Your instructor may require you to appear on camera while taking your test.
- The format of course tests should be listed in the course syllabus - make sure you have read the syllabus and are able to be prepared and make any needed accommodations for the test requirements.

Taking online exams:

Learn how to take a test online by locating the test in your course, understanding how the timer works for timed tests, saving answers, and who to contact if there are problems.

Find and take your tests in Blackboard: How to Take a Test Online