## Online Learning: Glossary of Terms

Announcement (in Blackboard): Notifications including important information and updates?

**Answers.syr.edu:** Syracuse University's knowledge base of technical, self-help information.

**Asynchronous:** A class designed to be completed online without in-person or live class interactions.

**Blackboard:** Learning management system used for online, hybrid, and web-assisted courses.

Blackboard Collaborate: Virtual classroom and learning environment within Blackboard.

Break-out Groups: In the web-based platforms, a tool used to create smaller groups for discussion or projects.

**Closed Captioning:** The text version of that which is spoken.

**Connectivity:** Capacity for the interconnection of platforms, systems, and applications.

**Course Room:** A space used to house content for a course within a learning management system.

**Discussion Board:** Online forum available to the instructor and students to communicate through short posts including questions, statements, and answers.

**Distance Learning:** also called distance education, e-learning, and online learning, a form of education in which the main elements include physical separation of teachers and students during instruction and the use of various technologies to facilitate student-teacher and student-student communication. (Britannica)

**Facilitator/Moderator:** Person(s) managing and presenting in a web-based platform.

**Host (meeting host):** Person(s) who have scheduled the meeting and have control over the functions and features.

**Hybrid (Blended) Online Course:** Coursework requiring a combination of asynchronous and synchronous coursework.

**Information Technology Services (ITS):** provides a variety of services and support options for students, faculty, staff and more at Syracuse University

**Internet Service Provider (ISP):** A company that provides access to the internet to subscribers.

**Link:** Often short for hyperlink: a link from a hypertext file or document to another location or file, typically activated by clicking on a highlighted word or image on the screen.

**Microsoft Teams:** Teams is a chat-based collaboration tool that provides onsite, remote, and dispersed teams with the ability to work together and share information via a common space.

**Netiquette:** Etiquette in the online environment.

**Notification Settings:** Options within a web-based platform for receiving notifications of activity within the space (i.e. pop-ups, sounds when someone posts a chat message).

**Office 365:** Office 365 includes the classic Microsoft Office applications plus other secure productivity services that are delivered over the Internet.

Online Asynchronous Non-Residency: see Asynchronous

**Online Asynchronous Residency:** A class or program structured to be delivered primarily in the asynchronous format that includes an in-person residency for a short duration.

**Online Exception Scheduling:** An indication that a traditional residential course has temporarily moved to the online format.

**Online Synchronous Non-Residency:** A class or program structured to be delivered primarily in the online synchronous format, no residency component.

**Online Synchronous Residency:** A class or program structured to be delivered primarily in the online synchronous format that includes an in-person residency for a short duration.

Participant/Attendee: Person(s) participating or attending in a web-based platform.

Polling: A tool within the web-conferencing platforms for moderators/instructors to survey a group.

**Posts:** Content published online-generally a piece of writing, or images.

**Remote Desktop Access:** A virtual desktop environment for students, faculty, and staff to remotely access a university desktop from any personal computer with a stable broadband internet connection.

**Self-Paced Learning:** A learning method in which the learner directs their own learning process at their own pace.

**Share Content/Share File:** A tool within web-based platforms for facilitators/moderators to share content on the screen.

**Synchronous (Live Session):** An online class structure requiring students to be a part of a real-time virtual classroom where you will interact with your instructor and classmates.

Template: A formatted document or file that is commonly used to prevent recreation

**Turnitin:** An internet-based plagiarism-detection service. Essays are submitted to Turnitin website, which checks the document's originality

**Two-factor Authentication:** Extra security in place for accessing devices.

Virtual Classroom: A web-based space where instructors and students meet and interact.

**Virtual Office Hours:** Office hours held in a web-based platform.

Web Browser: A software application for accessing information on the internet (i.e. Google Chrome, Firfox, Safari, etc.)

Web-Conferencing/Video-Conferencing: A conference conducted using web based platforms.

Webinar: A seminar conducted on a web-conferencing platform, often related to a specific topic.

**Zoom:** Communications technology company providing video and audio conferencing, chat and webinars in a cloud-based software platform.