

## Fieldwork Learning Agreement

Student and Site Supervisor must sign this agreement (submission via email indicates an electronic signature by you and your supervisor). You should keep a copy for your records, and submit a copy to Blythe Bennett at [babennet@syr.edu](mailto:babennet@syr.edu) and Judi Dzikowski [jdzi77@gmail.com](mailto:jdzi77@gmail.com). Also submit in the School Media Forum. *A new learning agreement must be submitted for each site where fieldwork hours are spent.* We will notify you if any parts of the Learning Agreement need to be changed. This form is **required** to earn credit for a fieldwork experience. It *must* be turned in before beginning your fieldwork hours.

Name: \_\_\_\_\_ SU ID #: \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Quarter of FW Completion: \_\_\_\_\_ Academic Advisor: Blythe Bennett

Dates of Work Block: From: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ To: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Total Number of Hours: \_\_\_\_\_

Name of School Hosting Fieldwork: \_\_\_\_\_

School Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Site Supervisor Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Will this fieldwork include hours working with students with disabilities? \_\_\_\_\_

### **STUDENT RESPONSIBILITIES:**

1. Describe below your intended project(s) and a list the corresponding competencies that will be affected by each activity.
2. Each fieldwork placement requires you to create and deliver a lesson, whether to an individual, small group, or large group of students. Submit the lesson plan with the Record of Fieldwork when you have completed the 50 hours.
3. A minimum of 15 of the 100 clock hours of field experience must include a focus on understanding the needs of students with disabilities.
4. Attendance at times designated unless appropriate notice is given to the Site Supervisor in case of inclement weather, illness or other special situation.
5. Direct any questions or concerns to: Judi Dzikowski, Fieldwork Coordinator, [jdzi77@gmail.com](mailto:jdzi77@gmail.com) .

### **SITE SUPERVISOR RESPONSIBILITIES:**

1. Provide opportunities for the student to complete the project(s) as described below.
2. Provide Syracuse University with an evaluation as to the student's performance, attitudes and competency. (The School of Information Studies Fieldwork Coordinator will contact you via email following the completion of the fieldwork hours for this evaluation.)
3. Direct any questions or concerns to: Blythe Bennett [babennet@syr.edu](mailto:babennet@syr.edu) or Judi Dzikowski [jdzi77@gmail.com](mailto:jdzi77@gmail.com)

### **PROJECT DESCRIPTION(S) & COMPETENCIES ADDRESSED**