

Dean's Office 2020 Summer Project Assistantship

To: Maxwell Faculty
From: Jill Ferguson, Director of Research Development
Date: Monday, March 9, 2020
Deadline: **April 17, 2020**

For 2020, the Maxwell Dean's Office will fund up to ten summer project assistantship (SPA) awards in the amount of \$2,000 each. SPA awards fund summer research assistance for the purpose of developing a research proposal. Successful faculty applicants will receive funding for the graduate assistant (GA) of their choice, must provide a progress report describing GA work accomplished, and should subsequently submit a related proposal to an external funder.

Key Dates

April 17, 2020	SPA application deadline
April 22, 2020	Funding notifications
May 29, 2020	GA selection due
August 28, 2020	Progress report due
June 1, 2021	Deadline to submit external proposal

Guidelines

1. Funding decisions primarily will be based on the merit of the proposal submitted, with preference given to applications from faculty members who have not received SPA awards in the past. All applications will be considered based on the likelihood of a SPA award resulting in the submission of a competitive external proposal.
2. Proposals may list multiple faculty applicants but can only be used to support one GA. You may submit a proposal before selecting a GA; however, student names and SU ID numbers must be provided to Holly Johnson (hjohns02@maxwell.syr.edu) in the Dean's Office by Friday, May 29, 2020. You must confirm that the student has not been awarded another SPA from a different Maxwell unit before promising an award. The GA is expected to complete approximately 80 hours of work on the project over the course of the summer.
3. Resulting external proposals are expected to include funding for one or more graduate students.
4. Faculty who are awarded a summer project assistantship must submit (1) a written progress report by August 28, 2020, and (2) a related proposal to an external funder by June 1, 2021. Failure to meet these expectations will exclude recipients from subsequent summer project assistantship funding cycles.

Please contact Jill Ferguson with any questions. To apply, complete the attached application and submit electronically to jsfergus@maxwell.syr.edu. Templates for required reports are also included.

cc: Andrew London, Holly Johnson, Mary Pat Cornish

Maxwell Dean's Office 2020 Summer Project Assistantship Application

I. Faculty and Project Information

- a. Faculty Name(s)
- b. Project Title
- c. Project Description

II. Graduate Assistant (GA) Information

- a. GA's Name (if known)
- b. Overview of Anticipated Summer Activities for GA

III. Proposal to be Submitted for External Funding

- a. **Scope**
Describe the project duration, location of research, anticipated total budget amount, potential collaborators, etc.
- b. **Potential Sponsor(s)**
List the external funding source(s) to which you plan to submit your related grant proposal.

PLEASE SUBMIT ELECTRONICALLY TO
Jill Ferguson jsfergus@maxwell.syr.edu BY APRIL 17, 2020

**Maxwell Dean's Office 2020 Summer Project Assistantship
Progress Report**

I. Faculty Recipient

II. Graduate Assistant

III. Funding Cycle

Summer 2020

IV. Project Title

V. Project Abstract

VI. Description of Summer Work Completed by GA

VII. Proposal to be Submitted for External Funding

List the external funding opportunity(ies) to which you plan to submit your related proposal, and briefly describe the status of your application(s).

PLEASE SUBMIT ELECTRONICALLY TO
Jill Ferguson jfergus@maxwell.syr.edu BY AUGUST 28, 2020

Maxwell Dean's Office 2020 Summer Project Assistantship Final Report

I. **Faculty Recipient**

II. **Graduate Assistant**

III. **Funding Cycle**

Summer 2020

IV. **Project Title**

V. **Project Abstract**

VI. **External Proposal(s) Submitted**

List title of proposal, funding agency, amount requested, and date submitted.

VII. **Support for Graduate Student(s)**

Note how student support was included in proposal.

VIII. **Plans for Future Funding**

Specify funding agencies to which you will apply and a projected timeline.

IX. **Relevant Publications**

List, with complete citations, any publications that have resulted from this project.

PLEASE SUBMIT ELECTRONICALLY TO
Jill Ferguson jsfergus@maxwell.syr.edu BY JUNE 1, 2021