

# Sample Resume - Veteran

## Sam Orange

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### EDUCATION

Maxwell School of Citizenship and Public Affairs, Syracuse University July 2016  
Master of Public Administration Syracuse, NY  
Concentration: International and National Security Policy  
Relevant Coursework: Public Budgeting, Statistics, Quantitative Analysis, Public Organizations and Management, Economics for Public Decisions, Central Challenges to National Security Law and Policy, Governance and Practice of US Intelligence Community, Crisis Management

Hill College May 2008  
Bachelor of Arts in Criminal Justice Small Town, VT  
Honors: Summa Cum Laude, ROTC Distinguished Military Graduate, David L. Anderson Memorial Award –  
Top Criminal Justice Major

### PROFESSIONAL EXPERIENCE

*Captain (Armor Officer), United States Army* *July 2008 - November 2013*  
*1<sup>st</sup> Squadron 75<sup>th</sup> Cavalry Regiment* *Fort Campbell, KY / Kandahar, Afghanistan*  
*2<sup>nd</sup> Brigade 101<sup>st</sup> Airborne Division (Air Assault)*

*Squadron Intelligence Officer* *October 2012 - November 2013*  
Primary staff officer and advisor to the commander on all matters of intelligence and physical security. Responsible for all personnel security and protection of over 500 people. Responsible for the physical security of the unit, unit areas, and organizational property. Coordinated with higher, lower, and adjacent units and sister agencies for all analysis and operations. Served as Officer-in-Charge of a ten person intelligence section.

- Created a program aimed at quelling an increasing trend in serious and sometimes criminal offenses within the organization
- Took initiative to reorganize staff and assign critical tasks during a particularly turbulent time of personnel turnover to ensure uninterrupted optimal support to the organization
- Presented reports and briefed the commander at weekly Command & Staff meetings on security clearance statuses, personnel issues, long-range planning and recommendations

*Assistant Operations Officer* *February 2011 - September 2012*  
Primary aid to the chief planner of an Air Assault Cavalry organization of over 500 personnel prepared to deploy anywhere in the world and conduct sustained security operations immediately upon arrival. Responsibilities included assisting in the development of estimates, plans, and orders in accordance with command guidance and established protocol. Planned, scheduled, resourced, and synchronized all training. Ensured execution of all training and day-to-day operations to include the rapid identification of unforeseen problems and the implementation of solutions. Directly supervised three subordinate officers and four sergeants.

- Evaluated by supervisors as demonstrating competency and briefing abilities found in more senior officers while serving as primary liaison officer to higher headquarters in Afghanistan
- Established rapport and maintained relationships with numerous adjacent units including international allies to mitigate unanticipated operational hurdles, share information, and promote an environment of teamwork and compromise
- Successfully developed and executed numerous projects and training events by prioritizing attention to detail, mitigating risk, and remaining flexible
- Briefed senior leaders daily on specific operational gains, setbacks, and logistical concerns

*Platoon Leader*

*January 2010 - January 2011*

Led team of 18 personnel that specialized in Reconnaissance, Surveillance, and Target Acquisition. Primary officer responsible for their welfare, training, performance, and discipline. Planned, coordinated, and facilitated job skill set training for Cavalry Scouts of various ranks and experience, and supervised all personnel issues and work performance evaluations. Oversaw all operations and ensured maintenance and accountability of various equipment and technology valued in excess of \$6 million. Responsible for meeting the organization's training benchmarks and meeting the commander's expectations.

- Implemented rigorous stateside training program that placed emphasis on cultural awareness and created a multi-faceted team that was not only tactically competent but possessed an ability to exercise judgment within the scope of the mission and think "outside the box"
- Assessed highly for demonstrating sound judgment, critical and creative thinking, moral reasoning, and spending significant time and resources to improve the unit
- Evaluated in combat by commander as setting the standard for partnered Afghan Army training based on communication skills, leadership, adaptability, and compassion

*New York City Department of Correction*

*May 2007 - August 2007*

*Office of Policy and Compliance Intern*

*Rikers Island, NY*

- Conducted research pursuant to a class action lawsuit against New York City to raise the "Minimum Standards" promoting safe, secure, and humane jail environments
- Aggregated additional data concerning inmate grievances, serious incidents, and overcrowding
- Ensured all Department practices and policies were in compliance and nested with regulations and standards established by the NYS Commission of Correction and NYC Board of Correction
- Provided weekly briefings to the Director on discovered discrepancies with recommendations to rectify as well as suggestions on addressing certain issues of public concern and/or negative media coverage of the Department

## **PROFESSIONAL ACHIEVEMENTS**

- Top Secret Security Clearance (Current)
- Comprehensive counter-insurgency deployment to Kandahar, Afghanistan
- Bronze Star, Purple Heart, various Commendation and Achievement Medals
- Order of Saint George Medallion for exceptional leadership, initiative, planning and executing abilities, and for overall contributions to the Armor/Cavalry community

## **AFFILIATIONS AND MEMBERSHIPS**

- Syracuse University Program for Refugee Assistance, Current ESL Volunteer
- Student Association on Terrorism and Security Analysis, Current Member
- Public Affairs and International Relations Association, Current Member
- National Eagle Scout Association, Lifetime Member
- Iraq and Afghanistan Veterans of America, Lifetime Member
- Military Order of the Purple Heart, Lifetime Member
- United States Cavalry and Armor Association, Lifetime Member