

Research Committee Meeting: Committee Members Version

Form #: 3

Instructions: All Research Committee members (other than the Research Advisor) should complete a single form. Signatures of all Research Committee members are required.

Student: Submit signed original to Graduate Program Administrator. Distribute copies of signed form to your Research Committee members, and retain a copy for yourself.

PRINT CLEARLY

TO BE COMPLETED BY STUDENT

STUDENT: _____

MEETING DATE: _____

Program & Year entered: _____

**Submit this form no later than 1 week
after meeting is held.**

RESEARCH ADVISOR:

RESEARCH COMMITTEE MEMBERS:

TO BE COMPLETED BY COMMITTEE MEMBERS

1. Please assess student's progress since last committee meeting (circle one below):

Very Concerning Concerning Adequate Good Very Good Excellent

2. Strengths / areas of excellent progress since last committee meeting (please comment if appropriate):

3. Areas of concern (please comment if appropriate):

4. List any specific recommendations for the student:

5. Should a committee meeting be scheduled sooner than a year from now?

NO _____ YES _____ If YES, how soon? _____ (# of months)

6. Any other comments:

* * * * *

In fulfilling the role of members of the Research Committee, progress toward the completion of the dissertation/thesis and other degree requirements has been discussed with the student. The student has also been reminded that another committee meeting must be scheduled within _____ months of this date.

_____ Committee Member Name (PRINT)	_____ Committee Member Signature	_____ Date
_____ Committee Member Name (PRINT)	_____ Committee Member Signature	_____ Date
_____ Committee Member Name (PRINT)	_____ Committee Member Signature	_____ Date
_____ Committee Member Name (PRINT)	_____ Committee Member Signature	_____ Date
	_____ Student Signature	_____ Date

RETURN SIGNED ORIGINAL TO: Biology Graduate Program Administrator