

Law Student Organizations & Journals

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Our ITS office offers several technology resources for journals and recognized student organizations. These services are listed below.

Contacting IT

The recommended method of contacting the IT support staff is to send an email to LawHelp@law.syr.edu, and this should be used for these requests or any other IT related request. Depending on your request, you might need to give up to 48 hours advance notice.

Email accounts

Each organization has an email account that should be used for communication on behalf of the organization or journal. Using this account provides continuity when your executives change. It also allows information to be shared since multiple students can access the account. To give additional students access to the email account, we need the names and SU email addresses.

[Viewing a Shared Law School Exchange Email account on the Web](#)

[Forwarding Email from a Shared Account](#)

Shared network file storage

The College of Law provides shared network space on the G drive to store your organization's files. Please DO NOT save any files directly to the office computer's C drives. We will not be responsible for any files lost from the computers. The G drive is backed up and the data saved there can be accessed from your laptops using SURA tool on a PC, or the VPN on your Mac. If your organization does not have any shared space or if you need to add your new members, please let us know. We will need a list of the names and NetIDs (or SU email addresses) of the members that you wish to give access.

[Connecting to the G Drive with your Mac](#)

[Connecting to the G Drive remotely with Windows](#)

Printing

You will be connected to a networked printer/copier in the shared organization space. The usual option is to give all members access to the printers.

[Wireless Printing for Mac OS X](#)

[Wireless Printing for Windows using SURA](#)

Listservs

Your email listservs should be updated to reflect the new membership of your organization. We require the names and email addresses to add additional members.

[Managing your Law Student Organization Listservs](#)

Blackboard Organizations

Blackboard and/or TurnItIn are available to journals for managing submissions to Write-On competitions and other types of assignments.

Websites

We provide access to the Expressions service which is a university maintained implementation of the WordPress web hosting platform. Please note that we offer limited support for website maintenance.

Audio Visual Services/Classroom Support

We can record video and/or audio major events or meetings as required. We also provide support for technology used in classrooms and other meeting spaces