Logging Into Registrar Classroom Computers

Due to licensing changes for Adobe and Office 365, 'm-' accounts have been removed from classroom computers. ITS strongly recommends using a NetID and password, if you have one assigned, to log into classroom computers.

Logging On

Other user (users with an active NetID)

The preferred login method is to use your NetID. Using the NetID allows you to access your network drives and stores the MFA for office and Adobe so that you should only need to do MFA once every 60 days on that computer. The computer settings from your SU Windows computer should carry over to the classroom computer including desktop icons, background, documents, pictures, etc.

Guest (users without an active NetID)

The Guest account is intended for visitors, without NetIDs, doing a computer presentation. The guest account does not store any information, nor does it connect to any network drive. If you use the Guest Account, you will have to use your netID, or personal account if a netID is not assigned, to use Adobe. Microsoft Office products will be in a read-only state if you choose not to log in with your netID, or personal account if a netID is not assigned.

Need Assistance with Classroom Technology?

If you are having technical issues, such as the computer or screen not turning on, the mouse or keyboard not responding, etc., please contact the ITS Help Desk by calling at 315-443-2677, by emailing help@syrsyr.edu, or by stopping into 1-227 CST.

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Logging Off

Once you are done using the computer, you should sign out or restart. ITS recommends that you sign out unless you are the last class of the day, then a restart is fine too.

Signing Out

To sign out of the computer do the following steps:

1. Click the Windows Icon in the bottom left of the screen.
2. Click on the gray circle above the windows logo.
3. Click Sign out.
To restart the computer, do the following steps

1. Click the Windows Icon in the bottom left
2. Click the power button right above the windows icon.
3. Click Restart

Others May Be Logged In
You may get a window informing you that others are signed in. If you do wish to restart, indicate that it is OK to do so. If not, simply default to signing out with the instructions above.

Getting Help
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More information about learning environments and classroom technology is available on the Learning Environments and Media Productions home page.