Listserv - Delete Subscriber(s) from List

*Delete entries from a listserv*

Table of Contents

- Topic Overview
- Resolution
- Problems
- Help
- Sources and Relevant Links

Topic Overview

Describes how a list owner deletes one or more addresses from a Syracuse University listserv list.

Resolution

Please visit the Syracuse University Listserv Web site here. The remainder of this document contains information that may be useful if you cannot use the Web list management interface.

The "quiet" form of the commands is often recommended. Quiet means that the user being deleted will not get notification. This command is often used to delete obsolete addresses, or to delete all members of a class list. Therefore notification is either unnecessary, or in the case of obsolete addresses, could not be delivered.

Send an email message to listserv@listserv.syr.edu containing one or more of the following commands:

1. delete listname userid@node Example: delete sasusers abzmith@mailbox.syr.edu.
2. quiet delete listname userid@node Example: quiet delete sasusers abzmith@mailbox.syr.edu.
3. For multiple deletions, or for the deletion of the entire subscribers' list, the command should be (the "quiet" form is highly recommended): quiet delete listname * or delete listname *

Problems

Listserv says the email address you are trying to delete isn't subscribed to the list.

1. One typical situation is that someone continues to receive postings, but you can't find their subscription. Usually, the person doesn't realize he/she is receiving the postings at a different email address, e.g., "myaddr@syr.edu" vs "myaddr@mymail.syr.edu". Ask the person to forward a copy of the posting received, making sure the To: address is visible.
2. You receive bounced postings, but the address in the bounce message isn't subscribed. This typically means that some kind of forwarding mechanism is involved. For example, a person may be subscribed at "mailto:myaddr@syr.edu" but "myaddr@syr.edu" is forwarded to "humblepie@bigcorp.com". Look for any similarities in the addresses, or perhaps fragments of the person's name. SU support can sometimes help, but sometimes you just have to live with these, especially in a large list.

Help

- The Listserv web page has links to useful information.
- List members should contact their list owner(s) for help at <listname-request@listserv.syr.edu>. For example, if the listname is "clocks", send email to <clocks-request@listserv.syr.edu>. If you need help contacting the owner, please contact the ITS Service Center by email at help@syr.edu or by phone at 315-443-2677.
- List owners may receive help by sending email to help@syr.edu or contacting the ITS Service Center at 315-443-2677.

Sources and Relevant Links

Listserv