Blackboard Merge Course Enrollments Request Form

Topic Overview

Instructors who teach multiple sections of the same course may prefer to manage those sections through a single master course with associated child courses.

Please click the Merge Course Enrollments Request Form link below to access the request form.

The following information will be required:

1. NetID
2. Syracuse University or SUNY ESF Email Address
3. Blackboard Course Name
4. Blackboard Course ID (this is the Class Number in MySlice - Peoplesoft)
5. The course merge will be processed within 1 business day.

Merge Course Request Video

Merging a course with another instructor

If you want to merge a course with another instructor, please also input the following information:

- Instructor(s) Syracuse University or SUNY ESF Email Address
- Blackboard Course Name
- Blackboard Course ID (this is the Class Number in MySlice - Peoplesoft)

Note: Students will only see the merged version.