

Use Smart Views to Organize Grade Center Sections



- [Topic Overview](#)
- [Create Smart View for Course Sections](#)
- [Sources and Relevant Links](#)

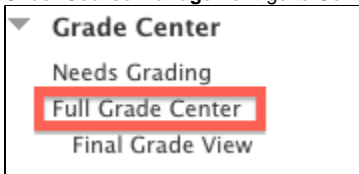
Topic Overview

Smart Views allow you to organize your Grade Center in a wide variety of ways. For example, here's an easy way to view only those students assigned to a given section.

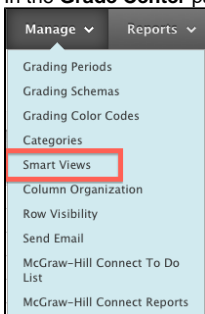
Create Smart View for Course Sections

You can create a **Smart View** of the Grade Center for each section that contains only the students in that section.

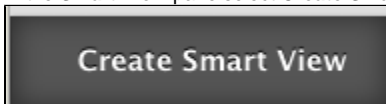
1. Under **Course Management** go to **Control Panel > Grade Center > Full Grade Center**.



2. In the **Grade Center** pane select **Manage > Smart Views**.



3. In the **Smart View** pane select **Create Smart View**.



4. **Name** the Smart View for the section you will be selecting. (Description is optional).
5. If you check the **favorite** box then a link to this subset in the grade center will appear in the control panel under the Grade Center link for quick access.
6. Select **User** for Type of View.

7. **Select Users** by holding down the Ctrl key and clicking each student in the section.

1. Smart View Information

Name: Section M005

Description: Students in Section 5

Type: Custom

Add as Favorite:

2. Selection Criteria

Type of View: **User View individual users.**

Select Criteria: Users: Selected Users: Student,Joe1, Student,Joe2, Student,Joe3

Select All

8. Click **Submit** to create the Smart View

9. Once you've created Smart Views for each section, your TAs can filter their view of the Grade Center by selecting the appropriate Smart View from the **Filter** feature which will allow you to change the users current view to the smart view of choice (desired section).

Create Column | Create Calculated Column | Manage | Reports | **Filter**

Current View: Full Grade Center | Category: All Categories | Status: All Statuses

Full Grade Center | Grading Periods

Full Grade Center(Default)

Smart Views

- Final Grade View
- Preview of My Grades
- Section M005**

By: Layout Position | Order: | Last Saved: December

Weighted Total	Total
--	60.00
--	0.00
--	0.00

Sources and Relevant Links

[Video- Creating Smart Views](#)