

# Non-Credit Registration FAQs

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## **Can I register on my phone?**

No, you must register and make your payment option on a laptop or desktop.

## **Which browser should I use?**

The system works best using Chrome, Firefox, Safari, or MS Edge/Internet Explorer.

## **I have questions about the course I just registered for. Who should I contact?**

Contact the department offering the course. If you're unsure how to reach them contact us at [bursareg@uc.syr.edu](mailto:bursareg@uc.syr.edu) or 315.443.4135.

## **I'm having trouble registering. Who should I contact?**

Click the Chat with Us button, email [bursareg@uc.syr.edu](mailto:bursareg@uc.syr.edu) or call 315.443.4135 for assistance.

## **I registered but did not get to the payment page. How can I pay?**

Contact our office for assistance at 315.443.4135. If it is after normal business hours, please contact us before noon on the next business day. If your payment is not received by noon, your registration will automatically be cancelled and you'll need to re-register.

## **Can I pay with a check or electronic funds transfer?**

No, the only payment options are MasterCard, Visa, American Express, Discover, and JCB. You can also pay with a Visa or MasterCard-branded debit card.

## **How will the charge be listed on my credit card statement?**

The charge will be listed as UC Part time on your credit card statement.

## **I need to get reimbursed for payment. How do I get a receipt?**

Your payment receipt is emailed to you after you complete the payment process.

## **How do I request a transcript?**

To order a transcript, go to: <http://registrar.syr.edu/students/transcripts/>