

Building a Pool



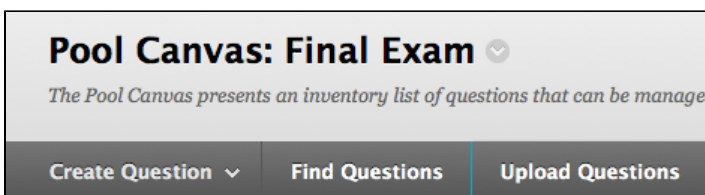
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Topic Overview

Learn how to use a pool to create a collection of questions that can be used in multiple assessments. Pools group questions together so they can be imported and exported. Pools are also used to create Random Blocks and Question Sets for use in tests and surveys.


Steps

1. In the **Control Panel**, click on **Course Tools > Test, Surveys, and Pools**.
2. Click on **Pools > Build Pool**.
3. Enter your Pool information and **Submit**.
4. Your Pool has been created. From here you can **Create Questions**, **Find Questions**, or **Upload Questions**.



5. If you are **Creating Questions**, choose from the drop-down list of question types to create and add new questions to your Pool.
6. To **Find Questions**, choose from the criteria of question types that you have already created in other pools or tests in this course.

Browse Criteria

View  Reset to Default

- ▶ Pools
- ▶ Tests
- ▶ Question types
- ▶ Categories
- ▶ Topics
- ▶ Levels of Difficulty
- ▶ Keywords

- a. After selecting your criteria (multiple criteria can be selected) choose the questions that you would like added to your Pool.
- b. Your **Criteria Summary** will appear, where you can adjust Point Values for each question.

Criteria Summary

Question types All Pool Questions

	Question Text	Question Type	Default Points
<input type="checkbox"/>	 Sample Question	True/False	<input type="text" value="10"/>

- c. When you are done adding questions, click **Submit**.

Sources and Relevant Links

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