

iSchool Documents

The iSchool Documents Content Library is intended for content that needs to be widely and routinely distributed or accessed by the entire iSchool or a group of individuals that routinely work together. This is a great option for committees, programs, and departments to create a shared folder for file sharing from a central location that is routinely accessed by other faculty and staff.

iSchool Documents shared folders have to be initially created by the iSchool Technology Services team. Please submit a ticket to request a shared folder by emailing ischoolit@ot.syr.edu and include the individuals who would need access to this space within the email.

- [Ways to Access iSchool Documents](#)
- [How to create and save iSchool Document to Teams folder via SharePoint](#)
- [Deleting iSchool Documents Shortcut in OneDrive](#)
- [Linking to iSchool Documents](#)
- [How to view files and folders "Shared with Me"](#)
- [Get alerts on item changes in iSchool Documents](#)
- [Additional File Sharing Options](#)
 - [Direct File Sharing](#)
 - [Embedding Office 365 Documents](#)
 - [One Drive Folder Sharing](#)
 - [Organizational Share Links](#)
 - [Share a File or Folder with Faculty/Staff groups](#)
 - [Sharing Files/Folders with your Class](#)
- [OneDrive Sync Error Troubleshooting](#)