

Microsoft Exchange - SUMail - Shared Mailboxes

Staff and faculty are given official email accounts in Exchange. Microsoft Outlook is the mail client available on computers within SU's Active Directory domain and is most commonly used to manage Exchange accounts.

Web-based access to Exchange accounts is also available at <https://sumail.syr.edu>

There may be occasion when you are provided permissions to access and/or manage a "Shared Mailbox" otherwise known as a generic account. [Instructions to access a Shared Mailbox.](#)

- [E-Mail Phishing Scams](#)
- [Exchange E-Mail clients](#)
 - [Troubleshooting](#)
 - [Setup Outlook App on Mobile Devices](#)
- [Setting up delegate access](#)
- [Add Calendars](#)

[Resignation or Retirement: what happens to Exchange?](#)